

## Careers at GMCT: More than just a job

Join our diverse team dedicated to serving Melbourne's communities with integrity, respect, compassion and sustainability.



## Project manager (2 roles)

- **Location: Fawkner**
- **Full-time, fixed term (5 year contract)**

This is an excellent opportunity for an experienced Project manager to be part of our Future built environment team based at Fawkner.

The Project manager is accountable for the success of all nominated projects, including coordinating and overseeing all activities by contractors (and staff) engaged to undertake specific projects.

### Key responsibilities include:

- Managing multiple concurrent projects through full project lifecycles including feasibility, implementation and project close out
- Working with sponsors/stakeholders to initiative projects through project scope definition, success metrics and criteria, project budgets and funding, project prioritisation and resourcing requirements
- Using risk frameworks, define project risks and appropriate mitigation strategies
- Build implementation plans using either traditional or agile delivery methodologies
- Help steering committee chairs facilitate effective and efficient steering meetings to drive project outcomes.

### To be successful in this position you will require:

- 10+years project management experience, construction management or relevant industry experience
- Desired PMI, PRINCE or other project management certification.
- End to end product/project scope management including scope, benefits and change definition
- A track record as a coach, mentor, and developer of talent.
- Strong communication with a variety of stakeholders across organisational levels – listening, emotional intelligence and providing answers
- Highly level of personal drive, ability to work independently as well as part of a team and take direction when required.



### TO APPLY:

Applications must address the key selection criteria and be submitted to [jobs@gmct.com.au](mailto:jobs@gmct.com.au)

Closing date:  
**4pm Friday 24 May 2019**

*This position requires the successful candidate to undergo a pre-employment medical, police check and values testing.*

People of Aboriginal and Torres Strait Island descent are encouraged to apply.

GMCT is an Equal Opportunity Employer.

GMCT is a Supportive Employer of Australian Defence Force Reservists.

### ABOUT GMCT

The Greater Metropolitan Cemeteries Trust (GMCT) is a progressive, customer centric, not-for-profit organisation, which administers 21 historic and transformational memorial parks in perpetuity. Each year we support the burial, cremation, interment and memorialisation needs of over 12,500 multi-cultural families. Always forward thinking GMCT is committed to developing an empowered, collaborative and can-do workforce, and a culture of continuous improvement.