

Careers at GMCT: More than just a job

Join our diverse team dedicated to serving Melbourne's communities with integrity, respect, compassion and sustainability.



Human-centred design and research advisor



- **Location: Fawkner**
- **Salary: EBA Level 5.1 (\$78,875.79+Super)**
- **Full-time, 3 year fixed term contract**

This is an excellent opportunity for an experienced Human-centred design and research advisor to be part of our community connections department based at Fawkner.

Key responsibilities include:

- advise on and undertake qualitative and quantitative data-driven approaches, and set up systems, to support evidence based decision making
- undertake collation, synthesis, analysis and reporting of research information, and provide high quality recommendations arising from the analysis
- provide advice, plan, develop, deliver and analyse community research activities and projects to support the delivery of GMCT's Community Connection strategy
- procure, manage and oversee delivery from external consultants;
- support the development of strategic documents, engagement policies and other governance frameworks

To be successful in this position you will require:

- degree qualified (Science, Business, Human Resource, Psychology or related field) and extensive experience in a similar role. Post graduate qualifications are desirable but not essential
- a solid understanding of community engagement research or human-centred design principles and practices
- experience of data-driven decision making, research or business intelligence
- experience and knowledge of digital engagement strategies, techniques and tools
- demonstrated experience in successfully managing and delivering projects within budget

TO APPLY:

Applications must address the key selection criteria and be submitted to jobs@gmct.com.au

Closing date:
4pm Friday 25 January 2019

Please find position description here.

This position requires the successful candidate to undergo a pre-employment medical, police check and values testing.

People of Aboriginal and Torres Strait Island descent are encouraged to apply.

GMCT is an Equal Opportunity Employer.

GMCT is a Supportive Employer of Australian Defence Force Reservists.

ABOUT GMCT

At The Greater Metropolitan Cemeteries Trust we believe in caring for your loved ones with dignity and kindness. Our 19 cemeteries and memorial parks are maintained in perpetuity, giving you, your family and future generations peace of mind.

Each year, we help more than 12,500 families – of all cultures and faiths – plan and prepare for funeral, cremation, interment and memorial services. We are committed to maintaining these beautiful, restful and sustainable places to preserve and protect the memories and history they hold.