

# Careers at GMCT: More than just a job

Join our diverse team dedicated to serving Melbourne's communities with integrity, respect, compassion and sustainability.



## Finance manager

- **Location: Fawkner**
- **Full-time, 5 year fixed term contract**

This is an excellent opportunity for an experienced Finance manager to be part of our finance team based at Fawkner.

As the finance manager in consultation with the Chief financial officer you will be responsible for implementing, promoting and delivering a financial framework the achievement of GMCT's vision and strategic and business objectives.

### Key responsibilities include:

- oversee the financial reporting (internal and external), financial accounting, general ledger, accounts receivable, accounts payable, inventory management, prepaid fees, and asset register
- maintain a robust financial management and reporting system in accordance with GMCT's policies and procedures, accounting standards and relevant legislative and statutory requirements
- provide insight into the form and content of policies and procedures to ensure they deliver an efficient process to the organisation and promote good governance
- proactively identify strategic financial issues that could impact performance and assist in the development of improvement initiatives

### To be successful in this position you will require:

- Bachelor's Degree in finance, accounting, or related field required (mandatory)
- CA or CPA qualified (mandatory)
- active participation in professional development activities
- 10+ years' experience in a financial management position
- sound knowledge and practical experience of Australian Accounting Standards, public sector accounting and financial reporting
- strong commercial and business awareness
- ability to communicate clearly and effectively
- strong interpersonal and presentation skills
- proven strategic planning experience at a management level
- demonstrated creative and critical thinking skills



### TO APPLY:

Applications must address the key selection criteria and be submitted to [jobs@gmct.com.au](mailto:jobs@gmct.com.au)

Closing date:  
**4pm Thursday 6 December 2018**

Please find position description here.

*This position requires the successful candidate to undergo a pre-employment medical, police check and values testing.*

People of Aboriginal and Torres Strait Island descent are encouraged to apply.

GMCT is an Equal Opportunity Employer.

GMCT is a Supportive Employer of Australian Defence Force Reservists.

### ABOUT GMCT

At The Greater Metropolitan Cemeteries Trust we believe in caring for your loved ones with dignity and kindness. Our 19 cemeteries and memorial parks are maintained in perpetuity, giving you, your family and future generations peace of mind.

Each year, we help more than 12,500 families – of all cultures and faiths – plan and prepare for funeral, cremation, interment and memorial services. We are committed to maintaining these beautiful, restful and sustainable places to preserve and protect the memories and history they hold.