



## Careers at GMCT: More than just a job

Join our diverse team dedicated to serving Melbourne's communities with integrity, respect, compassion and sustainability.

# Senior project manager infrastructure



- **Location: Fawkner**
- **Two roles**
- **Full-time, fixed-term contract (five year contract)**

We are seeking a passionate and experienced senior project manager infrastructure to be part of our strategic development and infrastructure team based at Fawkner.

### Key responsibilities include:

- oversight of all infrastructure projects including, major projects, Right of Interment (ROI) grave inventory and the oversight of allocated infrastructure project managers and contractors
- providing strategic direction on capital works to ensure the most optimal solutions, and ensure that they are in line with short and long term business objectives
- providing coaching and guidance and support to all GMCT project roles.

### To be successful in this position you will require:

#### Qualifications

One (or more) of the following qualifications is preferred:

- Minimum: Cert IV in Building and Construction 9 (or equivalent)
- Preferred: Degree qualification in Engineering, Architecture, Civil, Construction, etc. or equivalent

#### Project management qualifications

- Minimum: AQF Level 5 in Project Management (Diploma/Cert IV)
- Preferred: AQF Level 6 in Project Management (Advanced Diploma/Cert V)

#### Knowledge and experience

- Demonstrated ability to manage a complex and dynamic capital development program.
- Extensive knowledge and experience in understanding and advising on project management and best practice methodologies and principles.

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### TO APPLY:

Applications must address the key selection criteria and be submitted to [jobs@gmct.com.au](mailto:jobs@gmct.com.au)

Closing date:  
**4pm Tuesday, 4 July 2017**

*This position requires the successful candidate to undergo a pre-employment medical, police check and values testing.*

People of Aboriginal and Torres Strait Island descent are encouraged to apply.

GMCT is an Equal Opportunity Employer.

GMCT is a Supportive Employer of Australian Defence Force Reservists.



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- Outstanding skills in driving and facilitating complex transformation programs in collaboration with multiple internal and external stakeholders to meet and address current and emerging business needs; to high quality standards, within defined timeframes and within budget constraints.
- Demonstrated skills in analysis and reporting.
- Exceptional relationship and communication skills, including the ability to provide authoritative advice and to manage relationships, influence and negotiate at senior levels.
- Extensive knowledge of and proven experience in strategic stakeholder engagement.
- Exceptional written communication and interpersonal skills, including demonstrated ability to prepare and deliver technical and business papers, reports and proposals for all levels of GMCT and particularly for the executive and trust.

### ABOUT GMCT

At The Greater Metropolitan Cemeteries Trust we believe in caring for your loved ones with dignity and kindness. Our 18 cemeteries and memorial parks are maintained in perpetuity, giving you, your family and future generations peace of mind.

Each year, we help more than 11,000 families – of all cultures and faiths – plan and prepare for funeral, cremation, interment and memorial services. We are committed to maintaining these beautiful, restful and sustainable places to preserve and protect the memories and history they hold.

A photograph of a man in a dark suit and striped tie presenting a bouquet of white lilies and yellow flowers to a woman with short red hair and glasses. They are in a floral shop or funeral home. The background shows shelves with various floral arrangements.

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